

September 23, 2017
Louisville, KY

1. **Opening of Meeting by L. Gravitt at 4:45 p.m.** Lucas Gravitt, President; Emmanuel Anama-Green, President-Elect; Tanya Coffey, Treasurer; Lydia Kohler, AATF; Xioyan Xie, KACLT; Jean Marie Rouhier Willoughby, Post-Secondary Liaison; Alfonso DeTorres Núñez, KDE; Ben McMaine, Regional Rep Liaison; Jennifer Kennedy, NNELL; Elena Kamenetsky, AATG; John Kreuger, AATG; Chris Anama-Green, AATSP; Agatha Manion, Secretary; Sara Merideth, Past-President
2. **Secretary's Report**
 - a. **Roll call**
 - b. **Minutes approval from August 5** Tabled to end of meeting
3. **Treasurer's Report** \$24,377.20 including some outstanding deposits from conference weekend and deductions for conference-related checks that have been written but not cashed. Also includes money in PayPal account. We owe about \$22,000 to Crowne Plaza so we should be in the black. Numbers for conference were down substantially so we are happy to see that we have come out in the black. J. Kennedy inquired about why numbers are down. L. Gravitt posited that because ACTFL is so nearby that was a factor. Another factor is the impending budget cuts. Some schools canceled due to recent spending freezes. After rough figuring, we had about 220-240 participants at the conference this weekend. We will solidify and then match projected expenses with revenue from conference. A. De Torres Núñez added that while the numbers are down, we should still be very proud of the number of participants compared to surrounding states.
 - a. Board members who opted for single rooms need to talk with Tanya at the end of meeting today.
4. **President's Report** Everything went very smoothly. Lots of unique situations that kept members from participating, but overall everything was very positive.
5. **Regional Representatives** B. McMaine CKY Co-op, GREC, Lisa Garner, KEDC Catherine DelValle, KVEC, Tamara Conkill, NKCES Liz Owens, OvEC/JCPS, Jennifer Hutchkins, SESC, Jennifer Marhs, WKY, Sara Loveless. These individuals will represent the new Co-Ops as we transition from Regional Reps to Co-Ops. S. Merideth inquired about Private School Reps. B. McMaine suggested Jill Susini and S. Merideth agreed. E. Anama-Green mentioned that elections will be happening digitally. Some questions still about whether or not the private school rep will be Fayette County and Jefferson County or whether we have one single rep of all Kentucky private schools. J. Kennedy asked if this was something to be voted on and L. Gravitt reminded the board that re-alignment from regional reps to co-ops was a decision made 2 years ago at Winter Retreat. We want to represent not only public k-12 schools but also universities and private and parochial schools. S. Merideth clarified that we do not need to vote on the private school liaison because it falls under the umbrella of Co-op realignment. A. DeTorres Núñez asked if we should consider adding a representative of immersion schools but L. Gravitt asked for this to be tabled to New Business.

Commented [1]: emailed Ben for help

- 6. Conference Committee** E. Anama-Green, S. Merideth, L. Gravitt ask for feedback through post-conference feedback form. E. Anama-Green asked about sending best-of-kentucky options to board members for feedback. Question arose about whether or not best-of-kentucky needs to be solely chosen by most-voted or if the board should weigh in on session as well. B. McMaine added that last year with his session, he made tweaks and adjustments to his presentation between KWLA and SCOLT conferences. L. Gravitt clarified that conference committee only will look at Best of Kentucky session. A. Manion asked about the Cvent registration package proposed at last meeting. L. Gravitt responded that it will depend on finances. Maureen Motsinger shared that exhibitors and vendors were pleased with the space. 16 companies represented. Santiana was a no-show. 2 others had prior cancellations. 23 tables used. One used for Louisville, one for ACTFL, one for Central States materials. Improvements included copies of registrations, and communication was better. Concern included that only AATSP had a table. How can we enable all AATs to exhibit? Maureen will send personalized thank you's to exhibitors and will be happy to continue in this role. S. Merideth added that at the Hilton, we had different costs for using tables. Here at Crowne Plaza, we cannot offer discounted or free tables to AAT groups because we don't have the extra funds to pay for tables without being paid for them by the AATs.
- 7. Old Business** B. McMaine motioned to accept the minutes from August 5 and S. Merideth seconded.
- 8. New Business** S. Merideth shared a conversation about speaking with Susann Davis who suggested (based on her experience with ACTFL) that a Conference Coordinator could be the person to deal with small details of the convention and this allows the President and President-Elect to be seen as figureheads of the event. A. DeTorres Núñez asked if this person would be inside or outside of the board. S. Merideth shared S. Davis' thoughts that it should be an emerging leader in the organization who could grow to learn more about the conference and the organization and then train the next Conference Coordinator. S. Merideth motioned to table this idea until our October meeting. A. DeTorres Núñez presented the idea of creating a leadership program within KWLA. In this we could identify several paths: conference, showcase, executive roles. B. Hawkins added that through his work in Leadership and Awards Committees, he sees the need for this as next year will be an election year. Additionally, the possibility of a student chapter of KWLA. E. Anama-Green added that TOY candidates could be encouraged to take leadership roles. Idea tabled for next meeting.
- 9. Upcoming Events**

 - a. Board Meeting, UKY 10/28/17
 - b. ACTFL, Nashville, TN 11/16-19/2017
 - c. Winter Full Board Retreat (with Reps), UKY 1/6-7/18
 - d. Board Meeting, Virtual 3/3/18
 - e. Showcase, Full Board, UKY 3/24/18
 - f. Board Meeting, UKY 5/12/18
 - g. Board Meeting, UKY 8/11/18
- 10. Adjournment** A. Manion motions to adjourn at 5:26 and J. Kennedy seconds.